



ADDENDUM NO. 1

REQUEST FOR OFFER NO. 2011-4783 Independent Verification and Validation and Independent Project Oversight Services

December 14, 2011

This Addendum details modifications made to the original Request for Offer (RFO) entitled "Independent Verification and Validation (IV&V) and Independent Project Oversight (IPO) Services". Corrections and/or amended language is bolded and underlined below.

The modifications are as follows:

1. Section II: Page 1 of 19, second paragraph, last sentence is corrected to read, "The specific tasks and deliverables associated with this RFO are included in this **SOW** in sections 6 and 7 of this document."
2. Section II: Page 9 of 19, Subsection 8.2, Personnel and Rates, first paragraph, last sentence is amended to read, "The Vendor shall identify its staff by name, **CMAS classification**, and hourly rate."
3. Section II: Page 19 of 19, Attachment II-A, Staffing Plan Detail Table is revised to include a line for Total Project Costs. Any reference to a Task Accomplishment Plan is deleted. Potential Offerors are instructed to use the revised Table attached to this Addendum.

Complete offers are due December 23, 2011, by 12:00 p.m., Pacific Standard Time; late offers will not be accepted.

End of Addendum

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ATTACHMENT II-A

Staffing Plan Detail Table

Offeror Name: _____

The Staffing Plan Detail Table lists proposed staff for all tasks associated with this contract. Expand the table as needed. These tables are used to determine the labor cost of the contract and when substituting personnel only.

Proposed Staff Name	Sub-contractor Y/N	IT-CMAS Classification	CMAS Hourly Rate	Estimated Number of Hours		Total Estimated Costs ¹
				FY 11/12	FY 12/13	
						\$
						\$
						\$
						\$
Total Project Costs						\$

¹**Total Estimated Costs = CMAS Hourly Rate times Number of Hours**

Vendor shall provide a clear, legible rate in the space provided above. Failure to provide the required rate or indicate “no charge” may be cause for rejection of your offer. **Hourly rate is inclusive of all staff costs, including benefits.**

Vendor may offer a discount on invoices in order for the invoices to be paid within thirty (30) days of receipt. Discount offered must be at least one-half of one percent and a minimum of \$5.00.

Discount offered on invoices to be paid within 30 days of receipt = _____%*

*The percent of discount (highest discount prevails) may be used in the event of tie offers.